

# e-rush qualifying checklist

## PO

- 5 or less drop ships
- correct pricing listed on our website
- list run & setup charges on PO
- less than 3,000 pieces

## ARTWORK

- no proofs order [art placement clearly indicated]
- include vector artwork to size with imprint colors listed in email [file formats accepted: eps, pdf, ai]
- imprint does not require adjustments [any mockups that are provided must match art sizing]
- text converted to outlines

## SHIPPING

- ship to information listed
- shipping method / shipping number if needed [billing information noted]
- if a prepaid customer, credit card information needs to be submitted with order
- e24 one color/run only
- e48 one or two colors/runs only

## ITEMS EXCLUDED

- opal
- h2go rincon
- cup2go
- h2go bali
- h2go inspire
- h2go neo
- h2go karma
- elgin [excluded from e24 only]
- terra
- whitney mugs
- clearance items

## SERVICES EXCLUDED

- spec samples
- foil
- four color processes [D4 and H4]
- special packaging
- self promos
- pre-production proofs